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SUPPLY CONTRACT NOTICE

Supply and Delivery of Various Agricultural Machines/Equipment and Livestock to the Beneficiaries of the Project

Cities/Municipalities in Bosnia and Herzegovina

1. Publication reference

BOS1704-SUP-2019-01

2. Procedure

Local Open

3. Programme title

Support to Mine Action: Reducing risk and supporting landmine victims; 'To Earn – Not to Get'

4. Financing

2017/387-424; The Project is financed by the European Union, in accordance with the rules of IPA II programme.

The Project is co-financed by local authorities.

5. Contracting authority

Arbeiter-Samariter-Bund Deutschland e.V. – ASB BH Office

Aleja Bosne Srebrene 35, 71000 Sarajevo, Bosnia and Herzegovina

CONTRACT SPECIFICATIONS

6. Description of the contract

Contribution to socio-economic inclusion of vulnerable mine victims and their families into the society as the support to the 2009 - 2019 Mine Action Strategy of Bosnia and Herzegovina through creation of employment opportunities for 110 economically vulnerable mine victims and their families.

Specific project objective is to increase socio-economic potential and income generation opportunities for 66 economically vulnerable mine victims or members of their families through provision of business trainings and business grants in the project target areas.

7. Number and titles of lots

The tender is divided into four lots.

Lot n° 1 – Supply and Delivery of Two-Wheel Tractors with Attachments

Lot n° 2 – Supply and Delivery of Various Tractor Attachments and Milking Machines/Devices

Lot n° 3 – Supply, Delivery and Installation of Greenhouses with System for Drip Irrigation

Lot n° 4 – Supply and Delivery of Livestock

Partner on the Project:



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Aleja Bosne Srebrene 35, 71000 Sarajevo, B-H
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TERMS OF PARTICIPATION

8. Eligibility and rules of origin

Participation is open to all legal persons (participating either individually or in a grouping – consortium - of tenderers) which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see item 22 below). All goods supplied under this contract must originate in one or more of these countries. Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

Please be aware that after the United Kingdom's withdrawal from the EU, the rules of access to EU procurement procedures of economic operators established in third countries and of goods originating from third countries will apply to candidates or tenderers from the United Kingdom, and to all candidates or tenderers proposing goods originating from the United Kingdom depending on the outcome of negotiations. In case such access is not provided by legal provisions in force at the time of the contract award, candidates or tenderers from the United Kingdom, and candidates or tenderers proposing goods originating from the United Kingdom could be rejected from the procurement procedure.

9. Grounds for exclusion

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the Practical Guide.

10. Number of tenders

Tenderers may submit tender for one lot only, several lots or all of the lots, but only one tender may be submitted per lot. Tenders for parts of a lot will not be considered.

Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

Contracts will be awarded lot by lot and each lot will form a separate contract. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot.

11. Tender guarantee

Tenderers must provide a tender guarantee of BAM 2,500 for Lot 1 and BAM 1,300 for Lot 4 when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer[s] upon signature of the contract by all parties. This guarantee will be called upon if the tenderer does not fulfil all obligations stated in its tender.

No tender guarantee is required for Lot 2 and Lot 3.

12. Performance guarantee

The successful tenderer will be asked to provide a performance guarantee of 10% of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

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13. Information meeting and/or site visit

No information meeting is planned.

14. Tender validity

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders. In exceptional circumstances, the Contracting Authority may, before the validity period expires, request that tenderers extend the validity of tenders for a specific period (see para 8.2 of the instructions to tenderers).

15. Period of implementation of tasks

28 calendar days after the Commencement Order for Lot 1;

15 calendar days after the Commencement Order for Lot 2 and Lot 3;

21 calendar days after the Commencement Order for Lot 4.

SELECTION AND AWARD CRITERIA

16. Selection criteria

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole unless specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors:

A. The selection criteria for tenderers to Lot 1 are as follows:

- 1) **Economic and financial capacity of tenderer (based on item 3 of the Tender Form for Supply Contract).** The reference period which will be taken into account will be the last three years for which accounts have been closed:
 - the average annual turnover of the tenderer must exceed the total value of its financial offer (cumulatively for all lots tendered for);
 - the cash and cash equivalents of the tenderer at the end of years 2016, 2017 and 2018 are positive; and
 - current ratio (current assets/current liabilities) in the last year for which the accounts have been closed must be at least 1.
- 2) **Professional capacity of tenderer (based on items 4 and 5 of the Tender Form for Supply Contract).** The reference period which will be taken into account will be last three years from submission deadline:
 - the tenderer has a professional certificate appropriate to this lot, such as official certificate that the tenderer is a producer of such equipment or certificate that the tenderer is authorised distributor and/or reseller for Bosnia and Herzegovina;
 - at least 25% of all staff members currently working for the tenderer this year in field related to this lot are permanent.
- 3) **Technical capacity of tenderer (based on items 5 and 6 of the Tender Form for Supply Contract):**
 - the tenderer has delivered supplies under at least one contract in the field related to this lot and with a budget of at least its financial offer for the given lot which were implemented during the last three (3) years from the submission deadline, (06 May 2016 – 06 May 2019).

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B. The selection criteria for tenderers to Lot 2 and Lot 3 are as follows:

1) Economic and financial capacity of tenderer (based on item 3 of the Tender Form for Supply Contract). The reference period which will be taken into account will be the last three years for which accounts have been closed:

- the average annual turnover of the tenderer must exceed the total value of its financial offer (cumulatively for all lots tendered for);
- the cash and cash equivalents of the tenderer at the end of years 2016, 2017 and 2018 are positive; and
- current ratio (current assets/current liabilities) in the last year for which the accounts have been closed must be at least 1.

2) Professional capacity of tenderer (based on items 4 and 5 of the Tender Form for Supply Contract). The reference period which will be taken into account will be last three years from submission deadline:

For Lot 2:

- the tenderer is a registered firm in fields appropriate to this lot (retail and/or wholesale of various agricultural equipment);
- at least 25% of all staff members currently working for the tenderer this year in field related to this lot are permanent.

For Lot 3:

- the tenderer has a professional certificate appropriate to this lot, such as official certificate that the tenderer is a producer of such equipment or certificate that the tenderer is authorised distributor and/or reseller for Bosnia and Herzegovina;
- at least 40% of all staff members currently working for the tenderer this year in field related to this lot are permanent.

3) Technical capacity of tenderer (based on items 5 and 6 of the Tender Form for Supply Contract):

- the tenderer has delivered supplies under at least one contract in the field related to each of the lots and with a budget of at least its financial offer for the given lot which were implemented during the last three (3) years from the submission deadline, (06 May 2016 – 06 May 2019).

C. The selection criteria for tenderers to Lot 4 are as follows:

1) Economic and financial capacity of tenderer (based on item 3 of the Tender Form for Supply Contract). The reference period which will be taken into account will be the last three years for which accounts have been closed:

- the average annual turnover of the tenderer must exceed the total value of its financial offer (cumulatively for all lots tendered for);
- the cash and cash equivalents of the tenderer at the end of years 2016, 2017 and 2018 are positive; and
- current ratio (current assets/current liabilities) in the last year for which the accounts have been closed must be at least 1.

2) Professional capacity of tenderer (based on items 4 and 5 of the Tender Form for Supply Contract). The reference period which will be taken into account will be last three years from submission deadline:

- the tenderer is a registered firm in a fields appropriate to this lot, such as farming and livestock trade;



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- the tenderer must have at least two double deck vehicles (with or without trailers) with natural or forced ventilation;
- at least 25% of all staff members currently working for the tenderer this year in field related to this lot are permanent.

3) Technical capacity of tenderer (based on items 5 and 6 of the Tender Form for Supply Contract):

- the tenderer has delivered supplies under at least one contract in the field related to each of the lots and with a budget of at least its financial offer for the given lot which were implemented during the last five (5) years from the submission deadline (06 May 2014 – 06 May 2019).

This means that the contract the tenderer refers to could have been started or completed at any time during the indicated period but it does not necessarily have to be started and completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to projects completed within the reference period (although started earlier) or to projects not yet completed. In the first case the project will be considered in its whole if proper evidence of performance is provided (statement or certificate from the entity which awarded the contract, final acceptance). In case of projects still on-going only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (similarly to projects completed) also detailing its value.

Capacity-providing entities

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may not be considered appropriate by the Contracting Authority are when the tenderer rely in majority on the capacities of other entities or when they rely on key criteria. If the tenderer rely on other entities it must prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing a commitment on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the Contracting Authority.

With regard to technical and professional criteria, a tenderer may only rely on the capacities of other entities where the latter will perform the tasks for which these capacities are required.

With regard to economic and financial criteria, the entities upon whose capacity the tenderer relies, become jointly and severally liable for the performance of the contract.

17. Award criteria

Price.

TENDERING

18. How to obtain the tender dossier

The tender dossier is available from the following web page: <https://asb-see.org/tenders-2/tenders-bosnia-and-herzegovina/>. Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

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Tenderers with questions regarding this tender should send them in writing to hakija.pozderac@asb-see.org (mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the ASB website at: <https://asb-see.org/tenders-2/tenders-bosnia-and-herzegovina/>.

19. Deadline for submission of tenders

06 May 2019 at 12:00 CET. The ASB BH Office opening hours are 08:30 CET. Office is not open on Saturday and Sunday. Office is closed on state holidays.

Any tender received by the Contracting Authority after this deadline will not be considered.

20. Tender opening session

06 May 2019 at 12:30 CET at the premises of ASB BH Office (Ground Floor), Aleja Bosne Srebrene 35, 71000 Sarajevo, Bosnia and Herzegovina.

21. Language of the procedure

All written communications for this tender procedure and contract must be in English.

22. Legal basis¹

Regulation (EU) N°236/2014 of the European Parliament and of the Council of 11 March 2014 laying down common rules and procedures for the implementation of the Union's instruments for financing external action and Regulation (EU) N°231/2014 of the European Parliament and of the Council of 11 March 2014 establishing an Instrument for Pre-accession Assistance (IPA II).

¹ Please state any specificity that might have an impact on rules on participation (such as geographic or thematic or long /short term).

